

- All equipment in storage – stored neatly

- Field checked for no equipment

- Field dragged

- Golf cart put away

- Check gas level in golf cart – add if needed

- Check gas can level – if gas is needed please fill and give coordinator the receipt (you will be reimbursed)

- Gate locked

- Keys on hook above window

- Window closed

- 2 X 4 installed in window

- Check to see if field lime is needed (please try to give 2 day notice so we have time to pick up)

- Lock door (check lock by pulling on it several times)

- Report any broken equipment to coordinator